

Excel practice project

Now that you have watched the Excel videos, what did you learn? Anything new? Or were you reminded of things you already knew but hadn't used in a while? Or maybe you are very experienced and already use all these skills... In any case, I hope you enjoyed watching.

I'd like you to use some of the skills from the videos to make an Excel file that you might actually use in your real life. It could be a personal project. Or maybe something that could apply to your dream job!

A few ideas might be:

- A personal budget.
- Planning the costs of your next vacation.
- Tracking a company's sales.
- Keeping a monthly invoicing sheet at your job showing how much customers were charged and what they have paid. Do they still owe money?

You can do one of those or something totally different.

The only required element is that your spreadsheet must have formulas for calculations. Aside from that – just play around! What design and layout make sense to you? Would a chart be helpful? Remember, think about who is your “audience”?

Please upload your spreadsheet and also send me a Word document explaining what you created.

Have Fun!!